

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Licensing and Appeals Board**

## **Agenda**

**Thursday, 20th April, 2023**

at 3.05 pm, or immediately following the rising of the Full Meeting of the Licensing Committee which starts at 3.00pm, whichever is the later.

in the

**Council Chamber, Town Hall, Saturday  
Market Place, King's Lynn and available  
for the public to view on You Tube.**





**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**

Wednesday, 12 April 2023

Dear Member

**Licensing and Appeals Board**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Thursday, 20th April, 2023 at 3.05 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies for Absence**

To receive any apologies for absence.

**2. Items of Urgent Business**

To determine any other items of business which the Chair decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting or simply observing the meeting from the public seating area.

4. **Members Present Under Standing Order 34**

5. **Minutes** (Pages 5 - 21)

To approve as a correct record the below minutes:

29<sup>th</sup> March 2022 – Full Meeting

26<sup>th</sup> May 2022

23<sup>rd</sup> June 2022

6<sup>th</sup> July 2022

29<sup>th</sup> September 2022

23<sup>rd</sup> November 2022

13<sup>th</sup> January 2023

25<sup>th</sup> January 2023.

6. **National Register of Taxi Licence Refusals, Revocations, and Suspensions** (Pages 22 - 23)

7. **Any other business**

8. **Date of the next meeting**

To:

**Licensing and Appeals Board:** A Bubb, C J Crofts, A Holmes, H Humphrey, B Lawton, C Manning, S Nash, E Nockolds, T Parish, C Sampson, Mrs V Spikings, D Tyler (Chair), D Whitby (Vice-Chair) and M Wilkinson

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on Tuesday, 29th March, 2022 at 3.00 pm in the Assembly Room, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillors D Tyler (Chair)  
Councillors A Bubb, C J Crofts, A Holmes, C Manning, E Nockolds, C Sampson,  
D Whitby and M Wilkinson

**PORTFOLIO HOLDER** – Councillor Kunes – Portfolio Holder for Environment and Climate Change.

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Morley, Spikings, J Collop and Nash.

**2 ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4 MEMBERS PRESENT UNDER STANDING ORDER 34**

None.

**5 MINUTES**

**RESOLVED:** The minutes from the below listed meetings were agreed as a correct record and signed by the Chair:

16<sup>th</sup> April 2019  
26<sup>th</sup> April 2019  
26<sup>th</sup> June 2019  
27<sup>th</sup> June 2019  
23<sup>rd</sup> July 2019  
17<sup>th</sup> October 2019  
3<sup>rd</sup> December 2019  
3<sup>rd</sup> December 2019  
25<sup>th</sup> February 2020  
1<sup>st</sup> September 2020  
22<sup>nd</sup> October 2021

2<sup>nd</sup> November 2021  
25<sup>th</sup> November 2021  
3<sup>rd</sup> February 2022

6 **ANY OTHER BUSINESS**

There was none.

7 **DATE OF THE NEXT MEETING**

To be confirmed.

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on  
Thursday, 26th May, 2022 at 10.00 am in the Kempe Room - Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillors D Tyler (Chair), E Nockolds and D Whitby

**OFFICERS:**

Craig Pease – Licensing Enforcement Officer

Marie Malt – Senior Licensing Officer

Octavia Holman – Legal Advisor

Rebecca Parker – Democratic Services Officer

**1        APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2        ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3        DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4        EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**5        REVIEW OF COMBINED DRIVERS LICENCE**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Drivers Licence. He introduced the Panel Members, Officers and Legal Advisor.

The Licence Holder and his representative introduced themselves.

**6        PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE  
HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7 **REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Officer presented his report.

8 **LICENCE HOLDERS CASE**

The Licence Holder presented his case and responded to questions from all parties.

9 **SUMMING UP - LICENSING OFFICER**

The Licensing Officer summed up his case. He requested that the Panel consider the report and dispose of the matter by using one of the options set out in the report.

10 **SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

11 **OUTSTANDING MATTERS**

The Legal Advisor outlined the outstanding matters.

12 **DECISION**

The Panel retired to make their decision in private, accompanied by the Legal Advisor and Democratic Services Officer.

All parties were called back into the room and the decision was read out. A copy of the Decision Notice was handed to the Licence Holder.

**The meeting closed at 11.05 am**



**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on  
Thursday, 23rd June, 2022 at 10.00 am in the Council Chamber, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillors D Tyler (Chair), A Holmes and D Whitby

**OFFICERS:**

Marie Malt – Senior Licensing Officer  
Craig Pease – Licensing Enforcement Officer  
Octavia Holman – Legal Advisor  
Rebecca Parker – Democratic Services Officer

**1        APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2        ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3        DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4        EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**5        TO CONSIDER AN APPLICATION FOR A COMBINED DRIVERS LICENCE**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to consider an application for a new Combined Drivers Licence.

**6        PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7 **REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Officer presented the report.

8 **APPLICANT'S CASE**

The Applicant's Representative presented the case on behalf of the applicant and responded to questions from all parties.

9 **SUMMING UP - LICENSING OFFICER**

The Licensing Officers summed up her case and requested that the Panel consider the report and dispose of the matter by using one of the options set out in the report.

10 **SUMMING UP - APPLICANT**

The Applicant's representative summed up the case on behalf of the Applicant.

11 **OUTSTANDING MATTERS**

The Legal Advisor outlined the outstanding matters.

12 **DECISION**

The Panel retired to make their decision in private, accompanied by the Legal Advisor and the Democratic Services Officer.

All parties were called back into the room and the decision was read out. A copy of the Decision notice was handed to the Applicant.

**The meeting closed at 10.47 am**

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on  
Wednesday, 6th July, 2022 at 10.00 am in the Kempe Room, Town Hall,  
Saturday Market Place, King's Lynn**

**PANEL:** Councillor Don Tyler and Stuart Ashworth, Assistant Director.

**OFFICERS:**

Marie Malt – Senior Licensing Officer  
Craig Pease – Licensing Enforcement Officer  
Chido Mushonga – Legal Advisor  
Rebecca Parker – Democratic Services Officer

**OBSERVING:** Councillor Paul Kunes – Portfolio Holder for Environment and Climate Change.

**1        EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**2        EMERGENCY HEARING CASE**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to consider immediate revocation or suspension of a combined drivers licence due to a serious matter notified to the Borough Council on 4<sup>th</sup> July 2022. He introduced the Panel Members, Officers and Legal Advisor.

The Licence Holder introduced himself.

**3        PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE  
HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

**4        REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Manager presented his report. There were no questions.

5        **LICENCE HOLDERS CASE**

At the request of the Chair, the Licence Holder presented his case and responded to questions from all parties.

6        **SUMMING UP - LICENSING OFFICER**

The Licensing Officer had nothing further to add to his case.

7        **SUMMING UP - LICENCE HOLDER**

The Licence Holder had nothing further to add to his case.

8        **OUTSTANDING MATTERS**

The Legal Advisor provided detail of outstanding matters and the advice she would be providing to the Panel whilst they retired to make their decision.

9        **DECISION**

The Panel retired to make their decision in private. In returning back to the room the decision was read out. The Licence Holder had left the Hearing at this stage and a copy of the Decision Notice would be sent via email.

**The meeting closed at 10.53 am**

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on Thursday, 29th September, 2022 at 10.00 am in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillors D Tyler (Chair), D Whitby and T Bubb.

**OFFICERS:**

Marie Malt – Senior Licensing Officer

Chido Mushonga – Legal Advisor

Rebecca Parker – Democratic Services Officer

**1        APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2        ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3        DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4        EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**5        APPLICATION FOR COMBINED DRIVERS LICENCE**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to consider an application for a new Combined Drivers Licence.

The Chair explained that the Licence Holder was not present at the Hearing, but had indicated that they were happy for the application to be heard in their absence and had provided a statement explaining the issues set out in the report.

**6        PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE**

**HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

**7 REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Officer presented the report and responded to questions.

**8 APPLICANTS CASE**

The applicant was not present at the Hearing and the Licensing Officer read out a statement that they had submitted.

**9 OUTSTANDING MATTERS**

The Legal Advisor outlined the outstanding matters.

**10 DECISION**

The Panel retired to make their decision in private, accompanied by the Legal Advisor and Democratic Services Officer.

All parties were called back into the room and the decision was read out. A copy of the Decision Notice would be posted to the Applicant.

**The meeting closed at 10.40 am**

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on  
Wednesday, 23rd November, 2022 at 10.00 am in the Card Room - Town  
Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor D Tyler (Chair), E Nockolds and D Whitby.

**OFFICERS:**

Craig Pease – Licensing Enforcement Officer

Taiwo Temilade – Legal Advisor

Rebecca Parker – Democratic Services Officer

**1        APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2        ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3        DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4        EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**5        REVIEW OF COMBINED DRIVERS LICENCE**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Drivers Licence and Private Hire Vehicle Licence.

**6        PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE  
HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7        **REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Manager presented her report, called witnesses and responded to questions from all parties.

8        **LICENCE HOLDERS CASE**

The Licence Holder presented his case, called witnesses and responded to questions from all parties.

9        **SUMMING UP - LICENSING OFFICER**

The Licence Officer summed up his case and requested that the Panel considered the report and dispose of the matter by using one of the options set out in the report.

10       **SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

11       **OUTSTANDING MATTERS**

The Legal Advisor outlined the outstanding matters.

12       **DECISION**

The Panel retired to make their decision in private, accompanied by the Legal Advisor and the Democratic Services Officer.

All parties were called back into the room and the decision was read out. A copy of the Decision Notice was handed to the Licence Holder.

**The meeting closed at 1.02 pm**



**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****LICENSING AND APPEALS BOARD**

Minutes from the Meeting of the Licensing and Appeals Board held on Friday, 13th January, 2023 at 11.30 am in the Kempe Room - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

**PRESENT:** Councillors D Tyler (Chair), D Whitby and A Holmes

**OFFICERS:**

Craig Pease – Licensing Officer  
Chido Mushonga – Legal Advisor

**OBSERVING:**

James Arrandale – Principal Lawyer  
Councillor P Kunes – Portfolio Holder for Environment and Climate Change.

**1 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2 ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4 APPLICATION TO DEPART FROM LICENSING CONDITIONS AND PROCEDURES IN RESPECT OF ADVERTISING ON LICENSED VEHICLES**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to consider an application to depart from the Licensing Conditions and Procedures in respect of advertising on Licensed Vehicles. He introduced the Panel Members, Officers and Legal Advisor. The Applicant Mr Anthony Bailey introduced himself.

**5 PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

**6 REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Officer presented the report as included in the Agenda. He requested that the Panel consider the application, including any submissions put forward by Mr Bailey, and dispose of the matter using one of the options as set out in the report.

The Panel was informed that there was no statutory right of appeal to the Magistrates Court against the decision of the Council in this matter.

There were no questions.

## 7 **APPLICANT'S CASE**

At the request of the Chair Mr Bailey presented his case and informed the Panel that his vehicles currently had advertising on the side and he would like to extend this to the rear window. He provided an example of the stickers that would be used and referred to them as contravision/honeycomb and that they were considered safe by the DVSA.

## 8 **SUMMING UP - LICENSING OFFICER**

The Licensing Officer had nothing further to add.

## 9 **SUMMING UP - APPLICANT**

The Applicant had nothing further to add.

## 10 **LEGAL ADVICE**

The Legal Advisor outlined the advice that she would be providing to the Panel whilst they retired to consider their decision.

## 11 **DETERMINATION**

The Chair advised that the Panel would retire to consider their decision in private, accompanied by the Legal Advisor and Democratic Services Officer.

All parties were then called back into the room and the Chair read out the Panel's decision as follows:

The Panel had regard to the Borough Council's Licensing Conditions and Procedures approved on 25 April 2022 which prohibited advertising on the rear windows of licensed vehicles. In particular, they

considered the case of *R (Singh) v Cardiff City Council* which stresses the importance of policies and how they assist decision makers.

However, they considered the fact that honeycomb wrap technology has been considered safe for advertisements by the DVSA and the fact that the driver and passengers would retain a clear view from the rear of the vehicle.

The Panel also thought prohibiting advertising on windows as part of their policy allowed them to continuously review new technologies and make exceptions upon the consideration of the facts and safety on a case by case basis therefore continuously ensuring the safety of the public.

The Panel therefore does not depart from such policy lightly.

Great weight was also placed on the fact that similar wraps had been approved before a Panel in 2015 and that this type of wrap is frequently used on the rear windows of Public services vehicles across the country.

The Panel therefore GRANT the application permitting advertising on the rear windows of all or some of the vehicles licensed by Mr Bailey subject to the following condition:

1. Upon installation of the honey comb wrap advertisement on the first licensed vehicle, the applicant must invite a Senior Licensing Enforcement Officer to conduct one inspection of the licenced vehicle and approve it respect of the wrap's visibility.

For all avoidance of doubt, this does not include the side or front window.

**The meeting closed at 12.40 pm**

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on Wednesday, 25th January, 2023 at 10.00 am in the Kempe Room, Town Hall.**

**PRESENT:** Councillor D Tyler (Chair), D Whitby and A Holmes.

**OFFICERS:**

Craig Pease – Licensing Enforcement Officer  
Chido Mushonga – Legal Advisor.

**1 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2 ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**5 REVIEW OF COMBINED DRIVERS LICENCE**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Drivers Licence.

**6 PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

**7 REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Officer presented the report and responded to questions from all parties.

8 **LICENCE HOLDERS CASE**

The Licence Holder presented their case and responded to questions from all parties.

9 **SUMMING UP - LICENSING OFFICER**

The Licensing Officer summed up his case and requested that the Panel consider the report and dispose of the matter by using one of the options set out in the report.

10 **SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

11 **OUTSTANDING MATTERS**

The Legal Advisor outlined the outstanding matters.

12 **DECISION**

The Panel retired to make their decision in private, accompanied by the Legal Advisor and the Democratic Services Officer.

All parties were called back into the room and the decision was read out. A copy of the Decision Notice was handed to the Licence Holder.

**The meeting closed at 11.53 am**

## LICENSING AND APPEALS BOARD BRIEFING

Officer: Marie Malt, Licensing Service Manager

Date: 30<sup>th</sup> March 2023

Subject: National Register of Taxi Licence Refusals, Revocations, and Suspensions (NR3S)

The Local Government Association (LGA) and the National Anti-Fraud Network (NAFN) launched the National Register of Taxi Licence Revocations and Refusals (NR3) in 2018. The Register provides a mechanism for licensing authorities to record details where a taxi or PHV drivers' licence has been refused or revoked, and allows licensing authorities to check new applicants against the Register. The simple objective of the NR3 was to ensure that licensing authorities could take properly informed decisions on whether an applicant was 'fit and proper', in the knowledge that another authority had previously reached a negative view on the same applicant.

On 31 March 2022, the [Taxis and Private Hire Vehicles \(Safeguarding and Road Safety\) Act 2022](#) received Royal Assent. [Statutory Guidance](#) was published on 23 May 2022. From 7 April 2023, the Act places new duties on PHV licensing authorities in England. The Act contains provisions that require licensing authorities to record information relating to drivers' licensing histories (refusals, revocations or suspensions) on a National Register. Furthermore, before a licensing authority in England decides whether to grant or renew a driver licence, it must search the Register for any entry relating to the applicant.

The NR3 Register has been enhanced to meet these new operational requirements and rebranded as the NR3S National Register.

This authority has been carrying out searches for new applicants and adding refusals and revocations since March 2019.

The following additional measures must be in place to satisfy the changes within the new Statutory Guidance -

- A relevant officer must be nominated as the NR3S Single Point of Contact (SPoC)
- The Information governance policy must be updated to reference the NR3S retention period.
- Driver suspensions must be added to the NR3S Register.
- Correspondence to all existing licensed drivers informing them of the changes to the NR3S Register.
- New and renewal driver application forms must be updated to –
  - inform applicants that their information will be retained on the register for 11 years.
  - inform applicants of contact details for NAFN Data and Intelligence.
  - request whether applicants have previously had a licence revoked,

suspended or refused with any other authority.